

Minutes of the Meeting of Marloes & St. Brides Community Council held on  
Monday 9<sup>th</sup> January 2017 at Marloes Village Hall

Present:- Cllr. S. Twidale (Vice-Chairman), together with Cllrs. C. Jessop, P. Smithies, and W. Richards.

- Mrs. Y. C. Evans - Clerk to the Council

Apologies were received from Cllr. S. Burnett (Chairman), L. Beal & County Cllr. R. Owens.

- Mr. Mark Burton (Community Resident) – arrived later.

The Chairmen welcomed Mr. Dan Wynn (National Park Ranger – South West), to the meeting. Mr. Wynn has taken over the post left vacant by Ms. Hayley Barrett. Cllr. Twidale invited Mr. Wynn to address the meeting, and later members and the Clerk identified matters that had caused concern over recent months.

Mr. Wynn advised that he had been spending time getting to know the area, and also various residents across the communities. He had already met Cllr. Smithies and the Clerk, and had visited Mr. Peter Royle – one of the regular local volunteers for PCNP. He has been given an extra role to work with local businesses to promote partnerships to the benefit of the local communities. He has also undergone training with the local Coastguard Service. He is currently working on improving the Matthewslade Steps to Marloes Sands which have been damaged during the winter months.

- His attention was drawn to the need for better directions at the Musselwick style to direct walkers towards the village, or towards Martins Haven/ Marloes Sands as required.
- To ensure the track past the former Youth Hostel is fit for use by those with wheelchairs or disability scooters to access the link path towards the Marloes Sands viewpoint.
- Difficulties at the parking area at St. Brides for local residents accessing the Church for services, and also an ongoing problem with overnight parking during the summer months. He was advised the area is subject to a County Council parking order.
- Specific problems with the coastal path and coastal erosion were pointed out. Also the various sites for Defibrillators, and that a new one is planned at Pearson Farm entrance, improving the St. Brides Community coverage.

Mr. Mark Burton then joined the meeting, and gave a report on issues relating to the Community Recreation area. - see 3a. He was introduced to Mr. Wynn, and the latter was advised of help received from the National Park volunteers in recent years.

1) Minutes - The minutes of the December meeting having been circulated to members, were approved, on the proposal of Cllr. Jessop, seconded by Cllr. Smithies.

2) Matters Arising

a) Police Matters – Clerk

b) had been advised that the surgery at the Garden Centre was suspended for the time-being. Clerk to advise officers that an unregistered scrambling bike had been seen on lanes near the village with no lights.

c) County Council – Highways.

Response yet to be received with reference to the following:-

Bulford Cottage – Dropped drain; Glebe Lane road surface: Mullock Bridge junction flooding and the stream undercutting the road further up the road towards the Winterton junction; the request for a 20mph within the 30mph; also the St. Brides sign at the Mullock Junction to be replaced after strong winds. Cllr. Owens has asked County Council officers to consider a request from some residents of Gay Lane for improved parking facilities. Clerk to report again to Cllr. Owens that the St. Brides toilet lights are still on over night. Problems with mud on the Milford road persist, although the farmer does clean the road daily.

d) Clock Tower/St Brides Castle – Cllr. Richards to obtain a copy of the newsletter.

e) Phone/Broadband Issues – no progress locally. Cllr. Jessop reported on e-mails received about experiences elsewhere.

f) Marloes Leaflet – See details in Peninsula Papers.

g) Summer Play provision – Purple Routes to be contacted.

h) IRPW Consultation – Clerk to check e-mail again.

i) Town Meadow – E-mail to be forward to Elin Brock, Pembrokeshire Housing.

j) St. Brides Phone Box – Cllr. Richards advised he thought the phone was still out of order.

k) Scallop Dredging – Mr. Mark Burton advised that he thought they had insufficient evidence to take this up with Paul Davies AM. He confirmed that the AM has not visited the office at Martins Haven – NRW would have to sanction any visit.

l) Members Declarations – Clerk to contact Claire Jones, PCC for advice.

m) Accounts & Audit e-mail referred to larger Councils. Noted.

n) Beach Clean – Members noted that this had been reported on the Village Website.

### 3. Community Issues

b) Community Recreation Area/Play Area – Mr. Burton outlined the present finances of the area. The main expenditure is for grass cutting. The regular cutting is undertaken by Mr. Pomfrey who undertakes more work than he is actually paid for by the Committee. They also pay for an annual safety inspection, and also for any equipment that may be faulty.

The Community Council insurance covers the actual playground and equipment. Clerk to pass contact details to Mr. Burton so that he can check if volunteers would be covered for some of the work. Ideally, he would require about £600-700 a year. He would welcome ideas for fund-raising – a music evening in the lobster Pot was suggested, or an event in the village hall. Mr. Burton would welcome any financial help the Council could provide via the precept. He would talk to Mr. Wynn, the new Ranger about possible help with the lane hedges. Mr. Burton and Mr. Wynn withdrew at 8.25pm.

### 4) Correspondence

a) E-Mail Letters– See list below.

06/12/17 – OVW – Welsh Govt. & Fiscal Devolution – Audit General Report – there will be a Welsh Revenue Authority.

08/12/16 – Skomer Marine Conservation Zone – Minutes etc. Next meeting on the 4<sup>th</sup> April 2017.

08/12/16 – OVW – National Development Framework for Wales – 20 year spatial framework – Evidence & Projects. Noted.

13/12/16 – OVW/PCNP – Christmas Greetings.

13/12/16 – OVW – Older Peoples Commissioner for Wales Newsletter.

15/12/16 – OVW – Bulletin – Community Infrastructure Levy.

19/12/16 – IRP for Wales – Meeting at Lampeter.

20/12/16 – OVW – Pensions Seminar, 16/01/17.

20/12/16 – OVW – Plastic Micro-beads

21/12/16 – Cllr. C. J. - Advised that a safety test is being proposed for the use of drones.

21/12/16 – Local Govt. Partnerships – Elections 2017 – Leaflets.

21/12/16 – OVW – Bathing Water review – Glandon Beach only.

03/01/17 – OVW – Battles over – A Nations Tribute, 100 Years of Remembrance. Plans include the lighting of Beacons. Chris Jessop to find out if the present owner of the Beacon Field will be willing to allow the use of the field.

04/01/17 – LDP@pembrokeshire.org.uk – Facilities account – Clerk advised that this mainly applies to County Council communities.

#### Other Correspondence

- a) Pembs Area Committee – Meeting on 17/01/17 – Clerk to attend.
- b) Mid & West Wales Fire & Rescue Service – Stakeholder enquiry. Clerk to ask Cllr. Beal if the Council should remain as a contact.
- c) Clerk & Councils Direct – January 2017 – Issue 109 received.
- d) Onboard (Port Of Milford Haven) – Autumn 2016, Issue 4 received

#### 5) Planning Matters

- a) NP/16/0633/FUL – Refurbishment of existing cattle barn to form garden room, study and WC (Retrospective) – NP/12/0179 was the original application. Clerk confirmed that a letter of objection had been sent to PCNP as agreed. Noted.
- b) NP/15/0649/CLE – The outcome of the hearing is likely to be in the New Year 2017. E-mail received from Kate Atrill (PCNP) thanking the Council for attending the hearing.
- c) Former Youth Hostel Buildings – Cllr. Owens has arranged a Site Meeting to look at disability access with the PCC Access officer. Cllr. Jessop apologised for not attending this meeting. He will apologise to Cllr. Owens. Cllr. Owens had advised that parking in the main courtyard will be limited for safety reasons. A new improved access has been agreed for those with disabilities.
- d) Place Plans – Cllr. Jessop had asked the Clerk to find out if PCNP will be including Place Plans in the Local Development Plan procedure.
- e) NP/16/0687/NMA – The Green, Marloes (now called Limenaraki) – a separate meeting had been held to comment on this plan.
- f) NP/16/0687/FUL – Erection of Tractor Shed, creation of new window in existing structure – The Farmhouse, Skomer. Members agreed that as this building would be part of the main complex it would not readily be seen. Noted that it was necessary to store this valuable item of equipment undercover.

#### 6) Financial Matters

- a) Clock Tower – Painting of the Louvres – considered under the budget discussion.
- b) Lloyds Bank – Bank Statements received.
- c) Audit 2015/16 – Clerk advised that on the 29<sup>th</sup> December an e-mailed invoice for £141 had been received from the Welsh Audit Office. No letter had been received as promised previously, and nothing had been received from Grant Thornton, Auditors. No VAT is being charged. After discussion, the Clerk was instructed not to pay the invoice, and to seek advice from One Voice Wales about the position of other similar

- size Councils. A further letter to be then sent to Paul Davies, AM.
- d) Smiths of Derby – Payment of £271.20p for the annual Clock Maintenance was approved, on the proposal of Cllr. Jessop, seconded by Cllr. Smithies. Mrs. Evans had been advised by Mr. Howells (Honorary Caretaker) that the engineer this time was the one who undertook the major overhaul of the mechanism in the factory in 2005. It was his first visit to the Clock in the Tower. Mr. Howells advised that very little maintenance had been undertaken – some oiling of parts. Cllr. Smithies will contact Smiths of Derby to discuss the possibility of biannual maintenance, providing this would not compromise the running of the Clock.
- d) Financial Review/Donations - Members then reviewed the budget for the present year, and looked ahead to the coming year 2017/18. The Clerk had produced a budget sheet over several years. It was noted that all VAT payments will be reclaimed in this financial year. It was agreed by Council members that they had a responsibility as owners to maintain the Clock Tower, they also had a responsibility to the Community to support the Village Hall, and the third main area for support was for the Community Recreation area. The precept enabled the Council to spread the cost of the above across all eligible households. Mrs. Evans had assessed that in Marloes there were about 100 permanently occupied households, and in St. Brides about 22. Some holiday homes will also contribute towards the precept.

#### Precept 2017/18

On the proposal of Cllr. Richards, seconded by Cllr. Jessop it was agreed that for 2017/18 the Council request a precept payment of £2,825 – this will be paid in three amounts over the year. This payment will enable the Clerk to manage the cash flow for payments during the year. The additional amount and the surplus from this year will provide:-

- a payment of £100 towards the Recreation Area, and Council members will actively support Mr. Burton and the Committee in a fund-raising effort.
- To allow annually for £500 for the Clock Tower to cover the Insurance and the Clock Maintenance. Noted that the Council receives a private payment of £100 towards the maintenance fee.
- To include a sum in the region of £500 towards the running costs of the Village Hall – no charge is made to the Council for use.
- All remaining funds over and above the other regular payments to be allocated towards the painting of the four louvres of the Clock Tower – last done in 2006. Cllr. Smithies will talk to Mr. Howells to see if his invoice can be reduced without compromising the specification on this listed building.

£100 gift – Member to consider what this should be spent on for the benefit of the Community.

7) Urgent Matters, if any – No matters declared.

There being no other business, the Chairman closed the meeting, The next meeting is to be held, if practical for all members, on Wednesday 15<sup>th</sup> February. 2017