

Minutes of the Meeting of Marloes & St. Brides Community Council held on
Monday 13th March 2017 at Marloes Village Hall

Present:- Cllr. S. Burnett, together with Cllrs. C. Jessop, W. Richards, and
L. Beal

- Mrs. Y. C. Evans - Clerk to the Council

Apologies for absence were received from Cllrs. Smithies & Twidale, also County
Cllr. R. Owens.

- 1) Minutes - The minutes of the February meeting having been circulated to members, were approved, on the proposal of Cllr. Beal, seconded by Cllr. Jessop
- 2) Matters Arising
 - a) Police Matters – No issues this month.
 - b) County Council – Highways.

No information from Cllr. Owens on outstanding matters. Clerk to send him a summary. Cllr. Smithies had sent an e-mail advising that he is impressed with the recent work of Highways – cleaning out ditches and utilising the road sweeper. He feels that routine maintenance work is a worthwhile expense which will prolong the longevity of surfaces. A request was received from the Claire Deacon, Stembridge House to ask the County Council to extend the 30mph beyond their property. It was hoped that this would slow the traffic passing at a narrow section of road before the right hand bend. Members agreed to pass this request on to Cllr. Owens. This request may need extra signage from the Philbeach road at the junction.
 - c) Clock Tower/St Brides Castle – Cllr. Richards had met Mr. Graham, and had been given a copy of the Bond Magazine. HSB do not have a newsletter. Noted.
 - d) St. Brides Pay Phone – Clerk has e-mailed customer services to advise the phone is out of action.
 - e) St. Brides Broadband Issues – No progress this month.
 - f) Members Declarations – Clerk to contact Claire Jones after the elections.
 - g) Beacon Lighting – Field owners are on holiday. Clerk to check if there is a closing date for registration for the Beacon Lighting Event.
 - h) Pension/Auto Enrolment – Cllr. Burnett advised that she does not consider that the Clerk is eligible, but has to supply other information. Noted.
 - i) Musselwick Style – Dan Wyn (PCNPA Ranger) had called, and advised that

the Park will not attach direction signs to named places on their footpath signs. Cllr. Jessop to investigate whether a sign could be sited immediately opposite the style.

- j) February E. Mails – Clerk reminded members that action may be required on a number of e-mails – Town & C. C Survey; Wales Audit Newsletter; Local Govt. White paper; and the PCC Local Connections. Noted.
- k) AM Visit – Clerk advised that the letter inviting Paul Davies had only been sent yesterday.

3. Community Issues

- a) Community Recreation Area/Play Area – Noted that there would be a fund-raising event on Friday 17th March at The Lobster Pot.
- b) Community Council Elections, May 4th – Clerk gave out papers to those Councillors who were standing again for Council in May. It had been realised that although Cllr. Beal is living outside the Community area at present, she is within the statutory distance to make an application to this Council. Cllr. Burnett will ask Cllr. Twidale if she will change her mind about standing. Clerk had put up some election notices on behalf of the County Council. She will include relevant information in the April issue of Peninsula Papers.
- c) Clock Tower Matters – External funding towards the costs of painting the Louvres being pursued. See item below.
- d) National Trust matters – Clerk advised that Mr. Tuddenham has a new position with the National Trust. He sends his thanks and best wishes to the Council. The new officer is Mark Underhill. He was visiting Marloes today, but may not be able to attend tonight's meeting.
Car Parking Permit – Intended for residents to use permits from last year. Clerk to advise details in Peninsula Papers. New, or renewal applications to be made to the Clerk, and she will obtain forms from the NT. The Pay & Display machines are in place, but are not being used at present.
- e) Skomer Visit, 2017 – The Clerk had spoken to the Skomer Wardens about a possible visit this year. She had been contacted by Jon Cooper (W.T. of S & West Wales), and in conjunction with Dale Sailing Company four days of visits will be offered in July. Clerk to provide advance notice in the April, and then put the booking details in the May issue of Peninsula Papers.

4) Correspondence

a) E-Mail Letters– See list below.

- 20/02/17 – OVW – Energise Wales Newsletter – Feb 2017 circulated.
- 20/02/17 – OVW – Community & Town Council Tree Survey – circulated.
- 20/02/17 – OVW – Good Practice Exchange Programme of Events 2017/18 –
`Circulated to Councillors.
- 22/02/17 – PCC – Well-Being in Pembrokeshire – Noted.
- 23/02/17 – OVW – Changing the name of the National Assembly – Noted.
- 23/02/17 – OVW – February 2017 Bulletin. Includes reference to new White
Paper on Resilience & Renewal, and also a Webinair on Audit matters –
to be circulated.
- 27/02/17 – OVW – Consultation on draft circular for the planning of gypsy
travellers and show people sites.– Noted.
- 27/02/17 – OVW/IRP – E-mails received with regard to the IWP Annual
Report - Section B is for Town & Community Councils.
- 27/02/17 – OVW – LSI Energy – Details of a Business Energy Supplier.
- 06/03/17 – Planed – Survey on how to sustain your rural services
infrastructure.
- 06/03/17 – PCC (Holly Pretious) – Newgale - “Have your Say Events”.
- 07/03/17 – PCC (Jackie Thomas) – Dog fouling issues. Refer to Cllr. SB.
- 07/03/17 – OVW – Dementia - One Simple Thing. Clerk advised that this was
too short a campaign to put in Peninsula Papers.
- 08/03/17 & 09/03 – PCC (Kane Thomas) – Cover Letter & Documents with
regard to the Rights of Way Improvement Plan – action required.
- 13/03/17 – OVW – Energise Wales Newsletter – March 2017 - refer to Cllr.
Chris Jessop.

b) Other Correspondence

- (i) Boundary Commission for Wales – 28/02/17 – The 2018 Review of
Parliamentary Constituencies in Wales – Secondary Consultation Period.
Noted that a further consultation period will run from 28/02/17
-27/03/17. See www.bcw2018.org.uk for further information.
- (ii) Hywel Dda University Health Board – 06/02/17 – Transformation
Programme. Noted that a bulletin will be issued shortly to explain this
process.
- (iii) Clerks & Councils Direct – March 2017 – Issue 110 received.

5) Planning Matters

- a) NP/16/0633/FUL – Refurbishment of existing cattle barn to form garden room, study and WC (Retrospective) – NP/12/0179 (original application). Cllrs. Jessop and Smithies reported on the site meeting on the 22nd February – they were not allowed to speak. Clerk to ask PCNPA if the Councillors attend the next Development Committee meeting on the 22nd March would they be allowed to address the Committee. If not, Cllr. Owens to be asked to relay messages to the Committee.
- b) NP/15/0649/CLE – No decision on the appeal received as yet.
- c) Place Plans – E-mail from the Council has been passed to Martina Dunn – no response as yet.
- d) Dev. Plans – Community & Town Council Workshops – to be held on 14/02/17. No one had attended – Clerk to e-mail an apology, and ask if further sessions will be held.
- e) NP/17/0024/LBA – Addition of 5 Roof Lights to Cranford House, St. Brides – 3 to the west, and 2 to the east. Consents received dated 23/02/17. Noted.
- f) NP/16/0687/FUL – Consent received dated the 22nd February for a the erection of tractor shed and creation of new window in existing structure – The Farmhouse, Skomer Island.
- g) Community Land Trusts – Cllr. Jessop advised that Planed are proposing to appoint a Land Trust officer. He asked if the Council would offer a letter of support for this initiative. Members agreed to the Clerk writing such a letter.

6) Financial Matters

- a) Clock Tower – Painting of the Louvres – Letter written by the Chairman, Cllr. Burnett – no reply received to date.
- b) Lloyds Bank – Bank Statements received.
- c) Audit 2015/16 – Letter written as agreed. Yet to write to One Voice Wales and to Paul Davies pressing for action to lower fees for smaller councils.
- d) Smiths of Derby – No information in writing as yet.
- d) Clock Tower/ Clock Mechanism Insurance – Clerk has checked with AON who advised that the main Council insurance would cover for the public access to the Tower in the summer months. However they felt that as the Building Insurance was with the NFU, then possibly both parties would be involved in the event of a claim.
- e) One Voice Wales – Membership 2017/18 – Payment of £57 proposed by Cllr. Burnett, seconded by Cllr. Beal and approved by the meeting.
- g) Charity Appeals - Tenovus Cancer Care – Mrs. Evans, Clerk advised that

three pupils from Coastlands had undertaken a sponsored walk from Dale to St. Ishmaels via Marloes for this charity. Noted.

- h) Financial Officer - To be reviewed at the Annual General Meeting.
- i) Risk Assessment – Cllr. Burnett had printed off the present Risk Assessment. Members reviewed the document and some changes were agreed. Revised document to be circulated.
- j) Audit 2016/17 – Documents have been received from Grant Thornton. Clerk to review the time table for completion. Letter to be sent to the Internal Auditor, as her re-appointment would need to be approved next month. Cllr. Burnett advised that she had found difficulties with the Audit Webinair.
- k) Clerk's Salary 2016/17 – Payment of £500 to Mrs. Evans was approved, on the proposal of Cllr. Richards, seconded by Cllr. Burnett.
- l) Ebico – Electricity Supplier for Clock Tower – Company advised that there will be a new tariff for 2017/18 called Ebico Zero – direct debit to be completed. Proposed by Cllr. Richards, seconded by Cllr. Beal and agreed.
- m) Financial Appeals received from Cruse Bereavement Care, and Bobath Children's Therapy Centre Wales – Noted.

7) Urgent Matters

- a) Lobster Pot External Lights – Noted that concern had been expressed about the brightness of the new lights. Complainants had been advised to speak to the owner directly.

There being no other business, the Chairman closed the meeting, The next meeting is to be held on Monday 10th April 2017, when the draft minutes will be submitted for approval.