

Minutes of the Meeting of Marloes & St. Brides Community Council held on
Monday 10th April 2017 at Marloes Village Hall

Present:- Cllr. S. Burnett, together with Cllrs. C. Jessop, and L. Beal

- Mrs. Y. C. Evans - Clerk to the Council

- Cllr. Reg Owens – County Councillor

Apologies for absence were received from Cllrs. Twidale and Richards.

1) Minutes - The minutes of the March meeting having been circulated to members, were approved, on the proposal of Cllr. Beal, seconded by Cllr. Jessop

2) Matters Arising

a) Police Matters – Members received the Dyfed Powys Police “Spontaneous Events” notice. Agreed that the Clerk highlight this in the May edition of Peninsula Papers. The two local officers had hoped to attend this evening.

b) County Council – Highways etc.

Mullock Bridge Junction – e-mail from Tony Lewis (PCC) advises that notices have been served on nearby owners to clear growth that is affecting the flow of the stream. He apologised that sickness absence and the need to avoid the winter months had delayed action. He will arrange for the culvert under the road to be cleared after the other work has been undertaken.

20mph – Cllr. Owens had spoken to Ben Blake (PCC) about the request for the 20mph within the village. Mr. Blake is proposing to undertake another speed test. It was agreed that it would be helpful to meet Mr. Blake on site to explain why this designation is needed. Cllr. Jessop will ask the Play Area Committee to write a letter in support of this request. Cllr. Owens advised that funding is also a factor – only 20mph near schools have been provided recently with the help of Welsh Government grants.

Hedge Cutting – Cllr. Owens was asked to pass on a request that hedge cutting is undertaken earlier on the access roads towards the embarkation point for Skomer Island.

Frankies Lane, Marloes – Damp problems reported. Clerk advised that this was a National Park path, and she would refer the problem to Dan Wynn, local Ranger

Other Matters – Clerk to provide Cllr. Owens with an update on other matters.

c) Village Toilets – Clerk advised that the building requires external painting, and the wooden covers over the drainpipes are rotting and should be replaced before painting. Cllr. Owens will find out if this is a PCC responsibility, or the

contractor.

- d) St. Brides Pay Phone – Clerk has today e-mailed customer services again to check on progress on the Job Ticket.
- e) St. Brides Broadband Issues – No information this month.
- f) Members Declarations – To follow up after the Annual General Meeting
- g) Beacon Lighting – Applications to register an event should have been made before the end of March. Cllr. Jessop will speak to the field owners as they are now in the village, and if needed contact the event organiser.
- h) Pension/Auto Enrolment – Cllr. Burnett still pursuing this matters. Clerk has supplied further information. Noted.
- i) AM Visit – Paul Davies was not available to visit on the 10th April. Clerk had agreed with his Secretary that a visit is arranged after election day on the 4th May. She had suggested that Mr. Davies visit the Skomer Marine Conservation Zone Team at Martins Haven.
- j) Rights of Way Improvement Plan – noted that action is required before the 1st May – members to check e-mails from Kane Thomas, PCC

3. Community Issues

- a) Community Recreation Area/Play Area – Members were pleased to note that the fund-raising effort had been a successful social occasion, and in addition to the income on the night, significant financial donations had been received. It was agreed on the proposal of Cllr. Jessop, seconded by Cllr. Burnett that subject to the Clerk receiving the agreement of all members £100 is paid to the Community Recreation Area as agreed at the budget meeting in January.
- b) Community Council Elections, May 4th – The Clerk advised that four members have been elected to the new Council – Louise Beal, Chris Jessop, William Richards, and Peter Smithies. It was agreed that the Clerk advertise the remaining two vacancies in the May issue of Peninsula Papers as well as notices elsewhere in the Community area. Written applications to be requested, which would be considered for co-option at the May meeting. Appointment of the Financial Officer to be considered at that meeting.
- c) Clock Tower Matters – The Clerk had spoken to Mr. Danny Scale who is willing to open and close the Clock Tower this year. After discussion, it was agreed that the Clerk ask the advice of Mr. Peter Royle on the best way of deterring the swallows from nesting in the Tower this year. Apart from the resulting mess, it does mean that Mr. Scale has to lock the door as late as possible, and then re-open as early as possible.

- d) National Trust matters – Mrs. Evans advised that she has agreed with the National Trust that she will e-mail new or repeat applications to them, and to date about seven applications had been processed, but it may take a week or so to receive the permit. Advice will be received on how to use the Pay & Display system with the permits.
- e) Skomer Visit, 2017 – Clerk will publish in the May Peninsula Papers the dates and contact details for applications to go to Skomer in July.
- f) Village Green – The Clerk advised that her attention had been drawn to the damage to the Green following the recent building works, particularly on the part across the Green. The property owner of Limenaraki had made good some damaged areas. Agreed that the Clerk include an item in the May Council report advising that parking is not permitted on village greens, and that owners of all surrounding properties are asked to help in discouraging delivery vehicles from driving across the Green.

4) Correspondence

- a) E-Mail Letters– See list below.

16/03/17 – Skomer MCZ Advisory Committee – see report below.
 21/03/17 – WG – Reminder about the Council Survey – end date 31/03/17.
 29/03/17 – OVW – Welsh Govt. News.
 29/03/17 – OVW – Brief Satisfaction Survey completed by the Clerk.
 30/03/17 – OVW – Latest News.
 31/03/17 – PCC – Education Consultation - Proposed Haverfordwest Secondary School – now approved by the County Council.
 03/04/17 – OVW – Good Councillor Guide – to be circulated.
 06/04/17 – OVW – Tree Charter – Become a Local Council Charter Branch – Woodland Trust initiative.
 06/04/17 – OVW – Welsh Water Workshop on 02/05/17 at Cardiff.

Skomer Marine Conservation Zone Advisory Committee – 04/04/17 –
 Attended by the Clerk who gave a verbal report of the meeting. Copies of the Annual and Monitoring Reports for 2016 are available to circulate.

b) Other Correspondence

- a) Welsh Government – 2016 Good Councillor Guide. Noted.
- b) Paul Sartori – 28/03/17 - 35th Anniversary Service on 18/04/17 – Clerk to acknowledge achievement, and send an apology.
- c) Glasdon - Advertisement .

5) Planning Matters

- a) NP/16/0633/FUL – Refurbishment of existing cattle barn to form garden room, study and WC (Retrospective) – NP/12/0179 (original application). Members were disappointed to learn that this application had been approved by the Development Committee despite the strongly worded address from County Cllr. Owens. It was noted that 6 members had abstained from voting. A copy of a report from The Herald was circulated. It was agreed that the failure of the National Park enforcement system to react earlier was to be deplored. Mr. Titley expressed his dissatisfaction with National Park.
- b) NP/15/0649/CLE – Cllr. Owens advised later in the meeting that the Appeal report will be published at the end of May – later than expected.
- c) Place Plans – An e-mail from Martina Dunn received today had advised that these plans will not form part of the LDP process for the National Park. Cllr. Jessop advised that it was the policy of Welsh Govt, that such plans should be formulated across Wales.
- d) Dev. Plans – Community & Town Council Workshops – An e-mail from PCNPA on the 7th April had forwarded the documents discussed at the workshops, and a timetable for future action.
- e) Community Land Trusts – No letter now required as the application had passed the first stage for consideration.
- f) NP/17/0161/FUL – The Green, Marloes – Demolition of existing detached garage & replacement with new detached garage and studio. After consideration of the application, the meeting agreed that the Clerk should write as follows:-
 - to note that the new building would include a replacement for the existing old garage, and also note that the additional rooms to be built are to be a studio. To request that a planning condition is included to ensure that the use of this building should always be ancillary to the adjacent dwelling, and not be separately occupied.
 - to suggest that the applicant is asked to consider installing solar panels on the south facing roof.
 - to request that a condition is also included in the consent that any damage to the adjacent registered village green is made good as much as possible while building work is ongoing, and also on the conclusion of the building works.The Council is very anxious that the Green area is respected as an amenity area, and access by delivery vehicles is kept to a minimum.

6) Financial Matters

- a) Clock Tower – Painting of the Louvres – Replay awaited to the letter written by the Chairman, Cllr. Burnett to PCNPA Chief officer. Cllr.

Owens offered to speak to him on this request. Cllr. Jessop advised he had received details from another resident about a Calor Gas grant funding scheme – he will circulate this to all member.

- b) Lloyds Bank – Bank Statements received.
- c) Smiths of Derby – No information in writing received as yet.
- d) Risk Assessment – Hard copy passed to the Clerk. Cllr. Burnett will e-mail copies to members and the Clerk.
- e) Audit 2016/17 - Clerk had spoken to Mrs. Fussell who had advised verbally that she is prepared to undertake the work as Internal Auditor. Cllr. Burnett advised that Mrs. Fussell is asked to sign a copy of the letter and return to the Clerk. Cllr. Burnett will try the Webinair again.
- f) Ebico – Electricity Supplier for Clock Tower – Further correspondence has been received. Cllr. Burnett will check with the firm that the new arrangements are in place.
- g) AON Insurance – Clerk had requested the quotation today to enable a payment to be made with the existing signatories. On the proposal of Cllr. Beal, seconded by Cllr. Jessop, the meeting approved the payment of £251.48. The Insurance Premium Tax has increased this year, but the premium has not increased, and overall this is good value for money. It was noted that Zurich had written offering to quote for the Council insurance.
- h) HMRC – 04/04/17 – Payments received via BACS of £32 into the main Council Account of VAT repayments due to the Council, and of £169.60 into the Clock Tower Account – all VAT due has been reclaimed.

7) Urgent Matters

- a) Children’s Notice board – Cllrs Beal and Jessop to decide how the refurbishment can be progressed to enable the Board to be re-erected later this year.
- b) Camera, Herbrandston Hill (top of) – Cllr. Owens informed the meeting that this is not for speeding, but installed by the DVLA to check via Vehicle Recognition if vehicles have current Car Tax and Insurance in place.

There being no other business, the Chairman closed the meeting, The next meeting is to be held on Monday 8th May 2017. The Annual General Meeting will precede the business meeting when the above draft minutes will be submitted for approval.