

Minutes of the Meeting of Marloes & St. Brides Community Council held on
Monday 8th May 2017 at Marloes Village Hall

Present:- Cllr. P. Smithies (Chairman), together with Cllrs. Beal and Jessop.

- Mrs. Y. C. Evans - Clerk to the Council

- Ms. Sandra Burnett & Mr. Brian Johnson (Community Residents)

Apologies for absence were received from Cllr. W. Richards, and County Cllr. Reg Owens.

1) Minutes - The minutes of the April meeting having been circulated to members, were approved, on the proposal of Cllr. Jessop, seconded by Cllr. Beal.

2) Matters Arising

a) Police Matters – Apologies received from P.C. John Dunn, 1184 for not attending the last meeting. PCSO Leanne Nicholls had advised that the police can now text individuals to provide updates on potential spontaneous events. Agreed that the Community Council emergency contact list now requires updating. Cllr. Jessop had passed on a message from a landowner to the Council of a suspicious vehicle at Musselwick Farm recently.

b) County Council – Highways etc.

Mullock Bridge Junction – The Clerk advised that landowners below the junction had also been served notices to clear growth from the stream, and that the culverts will not be cleared until this work is undertaken.

20mph – An e-mail had been received from Mr. Blake asking where speed tests should be undertaken in the village to achieve the most accurate results.

Recently the NFU had given details of Rural Grants that could be applied for that closely meet the priorities set by the Police Commissioner. Clerk had brought this to Mr. Blake's attention to see if Highways would support an application for the 20 mph speed limit, if this met the criteria. Members agreed that this possibility is pursued.

Hedge Cutting – Cllr. Owens had provided contact details, and it was agreed that the Chairman of the Council speak to the officer to stress the need for earlier hedge cutting than last year on the roads towards Martins Haven. This road is also a Local Service and Puffin bus route

Frankies Lane, Marloes – Dan Wynn, local PCNPA Ranger will take action on this lane as soon as practical.

Clock Tower Lane also needs trimming out, but this needs to be referred to the County Council for action. Noted.

- Other Matters – Clerk to provide Cllr. Owens with an update on other matters.
- c) Village Toilets – No information received from Cllr. Owens on this matter.
 - d) St. Brides Pay Phone – Clerk had been advised this had been repaired, but Cllr. Richards has advised the phone is now not working. Fault to be reported.
 - e) Broadband Issues – Some cabling work has been undertaken in the Marloes area. No information on the St. Brides area.
 - f) Members Declarations, if any – To follow up now when the Council membership is complete. Clerk advised that the PCC Monitoring Officer intends offering training later this year.
 - g) Beacon Lighting – Landowners have agreed that the field can be used. An application will be made in consultation with the owners, and the applicant will check on the possible umbrella insurance scheme.
 - h) Pension/Auto Enrolment – Former Cllr. Burnett has almost completed the procedure in conjunction with the Clerk. Clerk had formally advised the then Chairman that she did not wish to join a pension scheme. Ms. Burnett will hand the Council a file on this matter – a further declaration will need to be made in three years.
 - i) Rights of Way Improvement Plan (RoWIP) – No response was made by the deadline date. Cllr. Jessop had suggested that perhaps at the next stage in the consultations that the inland/link paths could be better signposted.
 - j) Community Recreation area - £100 paid to the Committee.
 - k) National Trust – Car Park Permits – Clerk has offered to deliver the permits to speed up the process. No news as yet on the former Youth Hostel buildings.
 - l) Skomer Visits – Details will be in the June newsletter - three dates in July.
 - m) Village Green – Concerns about surface damage to the Green has been put in the newsletter. Some tidying work being undertaken.
 - n) Good Councillor Guide – Clerk to circulate on-line copy – hard copy with the Clerk.
 - o) Children's Notice Board – Action possibly over Spring Half Term.

3. Community Issues

- a) Community Council Vacancies – Co-option.
The Clerk advised that an e-mail letter had been received from Mr Brian Johnson applying to become a member of the Council. No other applications had been received. Mrs. Evans confirmed that Mr. Johnson is on the current electoral register, and is present this evening. The Council, on the proposal of Cllr. Jessop, seconded by Cllr. Beal approved the co-option of Mr. Johnson. He was advised his appointment will commence at the next meeting on the 12th June when he will be required to sign the Declaration of Acceptance of Office at the start of the meeting. Clerk to advertise the remaining vacancy as soon as possible. The County Council to be advised of the appointments in due course.

- b) Spontaneous Events – see item at 2a above.

4) Correspondence

- a) E-Mail Letters– See list below.

11/04/17 – OVW – Priority Call 3 for Small Scale Community Energy proposals – Forwarded to members 11/04.

18/04/17 – OVW – Social Media Policy, if relevant – noted.

19/04/17 – OVW – Motions for 2017 AGM (30/09/17)

12/04/17 – Cllr. CJ – Grant Scheme (Calor Press) – to energise rural communities.

13/04/17 – OVW – Endurance Life – Event on 30/04/17. Notice was given of the annual event – slight changes this year. No issues advised to the Council. Cllr. Smithies commented on the use of plastic marking tape – not being removed.

18/04/17 – Planed (Karen Scott) – Joint Event – Clerk has been asked to speak on behalf of the Community Council. Noted.

20/04/17 – SLCC – Events noted.

20/04/17 – Cllr. CJ – Scotland initiative re wind energy projects. Noted.

21/04/17 – Wales Audit Office/OVW – Letter circulated – Clerk to print off.

25.04/17 – Cllr. CJ – Marine Protection (England) – Wales is pursuing this via a Marine Bill – consulting on at present.

27/04/17 & 03/05/17 – OVW – News Bulletin for April

27/04/17 & 28/04 & 30/04 – PCC – Letter plus Revised Code of Conduct and forms for Acceptance of Office.

28/04/17 – NFU – Commissioners Community Funding Programme - circulated to members.

03/05/17 – OVW – National Development Framework for Wales – Newsletter April 2017. - 20 years land use.

03/05/17 – OVW – National Assembly for Wales(NAW) – Expert Panel on Assembly looking at proposals for change.

03/05/17 – PCC – Statutory Notice – 11-19 new Haverfordwest School.

04/05/17 – Planed – Community Energy in Pembrokeshire Event – 09/05/17.

05/05/17 & 08/05/17 – PCC – Standards Committee – Vacancy for a Community Councillor.

08/05/17 – OVW – Meat Promotion Wales appointment. Noted.

08/05/17 – OVW – November 2018 1st World War Commemoration Event – passed to Cllr. CJ – see item on Beacon Lighting above at 2g

- b) Other Correspondence

- a) PCC – 27/04/17 – Coastlands School – Minor Authorities Vacancy – noted that Cllr. Hawkins term of office will end shortly. Clerk advised

that she will not seek re-election. Cllr. Beal is a parent governor. Agreed the Council will not submit a nomination at this point.

- b) Eluned Morgan, Labour – Assembly Member for Mid & West Wales. Clerk advised that she would not display the enclosed poster until all elections had concluded to avoid confusion.
- c) Hags Advertisement – Play, Sports & Fitness Equipment. Noted.

5) Planning Matters

- a) NP/16/0633/FUL – The Council received the planning permission form for this application. Members noted that “the development hereby approved shall only be used for purposes incidental to the residential use of the dwelling known as 1, Square Farm, and at no time be used as a self contained residential unit or tourist accommodation of any kind.” It was agreed that the Clerk include this extract in the report in Peninsula Papers.
- b) NP/15/0649/CLE – Decision due at the end of May 2017.
- c) Place Plans – Cllr. Jessop to speak to Planning Aid Wales about this matter, as PCNPA do not intend including this scheme in the LDP process. Cllr. Reg Owens has been contacted by Cllr. Jessop – reply waited.
- d) NP/17/0049/FUL (As Amended) - It was noted that the amendment referred to the parking provision for Wood Cottage. Council members are aware that previously parking has been available in the lay-by on the opposite side of the road, and the plan received confirms that arrangement. The Council has no further observations to make on the application.
- e) PCNP – 126/04/17 – LDP Land Allocations Update – Noted.
- f) NP/16/0594 – Crabhall – Members noted that a site meeting is to be held before a decision notice is sent out. Clerk to ask if this Council can be represented at the site meeting.
- g) PCNPA – E-Mail 13/04/17 – 5 year Draft Strategy – Welsh Language. Noted.

6) Financial Matters

- a) Clock Tower – Painting of the Louvres – Cllr. Owens has advised that Mr. Jones (PCNP Chief Executive) is waiting to see if there will be any funds available at the end of the financial year. Payment to the agreed contractor Mr. David Howell may be possible in two instalments – contract to be agreed once the Council knows what funds they have available. In future, the Council will need to plan financially so that they have sufficient funds available every ten years. Noted that Mr. Danny Scale is doing what he can to deter the swallows nesting in the Tower.
- b) Lloyds Bank – Bank Statements received.
- c) Smiths of Derby – Firm has verbally advised Cllr. Smithies that they will undertake a biannual maintenance contract on the Clock Tower – details

waited. Proposed by Cllr. Jessop, seconded by Cllr. Beal and agreed that the Community Council undertake biannual maintenance contracts for the foreseeable future.

- d) Risk Assessment – Former Cllr. Burnett has circulated the 2017 version to all members, as well as a hard copy for the Clerk.
- e) Audit 2016/17 - Clerk to submit papers to Ms. Fussell as soon as possible, so that the Council can consider the Statements at their next meeting.
- f) Ebico – Electricity Supplier for Clock Tower – Ebico had requested a reading to be done. Cllr. Smithies will undertake this as soon as possible. However, Swalec has supplied a summary Statement dated the 12th April to cover from 08/04/16 to 07/04/17, and also a final electricity statement for the period 30/09/16 to 17/04/17. The Council owes £1.53 at the end of the period, and pays £2 a month.
- h) Ezee Internet – Mrs Royle has paid £35 for the website hosting service to the new company – this is less than £6 more than previously. Payment to Mrs Royle agreed on the proposal of Cllr. Jessop, seconded by Cllr. Beal.
- I) Precept Payment – The first payment of £941.00 was received on the 20th April by BACS remittance.

7) Urgent Matters

- a) Hall Notice Board – Found to be urgently in need of repair. Cllr. Smithies will speak to Mr. Wells to see if he has a Board available, as he has made them previously for the County Council. He will ask for a price. Temporary repairs to be made in the meantime.
- b) Party in the Park – An event in memory of the MP, Jo Cox – murdered last year. No details available of the local village event.
- c) Rubbish Problems - Cllr. Smithies advised that problems with black bags being put out on the wrong day continue. Cllr. Beal will contact one of the local holiday letting agencies to explain about the problems.
- d) Empty property – Noted that the semi-detached property next door to Oaklands, Marloes is almost covered by overgrowth.

There being no other business, the Chairman closed the meeting, The next meeting is to be held on Monday 12th June 2017, when the draft minutes will of the May meeting will be submitted for approval.