

Minutes of the Meeting of Marloes & St. Brides Community Council held on
Monday 12th September 2016 at Marloes Village Hall

Present:- Cllr. S. Burnett (Chairman), together with Cllrs. C. Jessop, W. Richards & P. Smithies

- Mrs. Y. C. Evans - Clerk to the Council

- County Cllr. R. Owens

Apologies were received from Cllr. S. Twidale.

- 1) Minutes - The minutes of the August meeting having been circulated to members, were approved on the proposal of Cllr. Richards seconded by Cllr. Burnett.
- 2) Matters Arising
 - a) Police Matters – No problems had been experienced over the August Bank holiday. Clerk had received a response from the Pembrokeshire Triathlon Group, and cyclists will be asked to avoid under – passing motorists. The Group advised that to date they have an excellent safety record, and wish to maintain that position. Cllr. Beal had asked if the Police had a fund to help with requests for speed limits, but PCSO Leanne Nicholls had been advised by Sergeant Vaughan that there was no fund available.
 - b) County Council – Highways.

Signs, Martins Haven – Work still outstanding. County Cllr. Owens will discuss this with Ben Blake(PCC), also the request for the sign for the Marloes toilets.

Clock Tower footpath – Noted that Mrs. Champley who lives alongside the path has now arranged for the trees overhanging the path to be removed.

Winterton Road – Noted that a new culvert has been installed on this road.

Jubilee Villas – Noted that the surface has been dug up recently by contractors - it is not obvious as yet whether ongoing problems with surface water on the carriageway is still a problem.
 - c) Clock Tower/St Brides Castle – Mr. Barber has not visited this summer. Cllr. Richards will speak to the Manager.
 - d) Burial Ground – Mrs. Evans advised that the grave digger after using a rod on the cleared site had established that at least four unmarked graves were present, and possibly there was as many as seven graves. This will be reported to the Church meeting this week. If members agreed, the Clerk would now write to the Superintendent at the Narberth crematorium to request that consideration is given to the provision of a new County Council burial area for the community. Members agreed that this action should be taken.

- e) Phone/Broadband Issues. The Vodafone network is now working again. Cllr. Burnett will put an item in Peninsula Papers for October to advise what action householders can take to achieve faster broadband speeds. New mobile phone reception problems in St. Brides/Martins Haven reported. Noted that access to WiFi in Marloes will not be practical for visitor use.
- f) Marloes Leaflet – Final drafting of the leaflet is complete, and publication will be undertaken later this month. It is intended that the leaflet will be launched in the New Year, and linked to a history exhibition. It is still hoped that funding for a St. Brides leaflet will be sourced. It is intended to display some St. Brides history at Apple Day on the 16th October.
- g) Children's Notice Board – To be refurbished.
- h) Marker stones, Village Green – these have been repainted.
- i) Overnight Parking, St Brides – The meeting was advised that people attending Church on Sundays are experiencing difficulties parking. It was noted that the area is subject to a parking order, but neither National Park or the County Council undertake any obvious enforcement action. Cllr. Richards expressed concern that if there were too many complaints it may be proposed that charging is introduced, which would not be welcomed by local residents or visitors. Noted that problems had also been experienced in the Dale Car park which is subject to pay and display. It may be practical to use cones to provide parking for Church, but someone would have to put them out for all services.
- j) Summer Play provision – The meeting agreed that the Clerk write to Purples Routes suggesting that they provide a facility in Marloes Village next year.
- k) Apple Day - 16th October – Noted that the former Ranger, Haydn Garlick will be overseeing this event, as Hayley Barrett has now left PCNPA. The Authority will be replacing her in due course.
- l) Cliff Climbing Incident – Noted that the person concerned was a regular visitor to St. Ishmaels, and is now recovering following treatment at Morrision Hospital.
- m) Drones – Still not known who may have been flying a drone in Marloes. Cllr. Jessop to discuss with PCNPA the need for an article on this use in the 2017 issue of Coast to Coast.

3. Community Issues

a) Exception Site – Town Meadow

Allocation – Copies of the Marloes local Lettings Scheme were circulated – some offers have been made within the Village. The Clerk advised that the leaflet is produced in-house now, which is why it is not a glossy brochure as seen for the Roch Scheme. It was noted in the leaflet that “A promise was given to the local community that when these homes are first let, priority will be given to people who need a home

from within the local community”. Members were agreed that when Ms. Brock visited the Council it was agreed that future lets of these properties would also be offered to applicants from the local community. Clerk to write accordingly.

Site Opening - Monday 17th October is the date planned for the opening. Mrs Evans advised that “as a former Chairman of Pembrokeshire Housing, and being so actively involved in the community”, she had been asked to undertake the opening, and the handing of keys to the new tenants.

Hedge opposite Church - A reply had been received from PCNPA advising that when the site contract was complete the responsibility for the site would rest with Pembrokeshire Housing. The latter may use an external contractor for site maintenance. It was agreed that the state of the hedge needs to be monitored over the coming months, and action taken if required.

b) Clock Tower - See item reference the painting of the louvres below.

c) Burial Ground – See item at 2d above.

d) St. Brides Defibrillator & Phone Box – Cllr. Jessop reported that he and the Clerk had met Marc Owen (PCC) at Pearson Crossroads to discuss the possibilities of a Defibrillator being sited on the grass verge near Kensington Place. After discussions, Mr. Owen advised that any post sited on the verge would need to be owned by the Community Council, and a licence for this would cost £100. It was intended that the siting at this location would complement in coverage the one on the toilets near St. Brides beach. Cllr. Jessop advised he would suggest to those organising this service locally that another location is sought.

Phone Box – The Telephone Box was then checked, and found to be out of order. It also had a notice inside the box advising that the Box could be purchased. However this Box is not on the list to be removed by BT – see item below under Planning Item 5. Clerk has reported the box as out of order – response waited.

4) Correspondence

a) E-Mail Letters– See list below.

09/08/16 – OVW – Older Peoples Comm. for Wales - Newsletter.

10/08/16 – PCC - Pembs Well-being Survey – Circulated to members.

10/08/16 – PCNPA – County ~Show Event – circulated.

10/08/16 – PCC – Preventions in Pembrokeshire – meeting 30/09/16.

Dyfed/Powys - Police & Crime Plan Consultation – Dafydd Llywelyn is the new Commissioner – responses by 30/09/16.
 18/08/16 – PCC- Walking Group Directory (Tom Moses).
 22/08/16 – PCC – Consultation on Leisure, Cultural & Tourism – forward to Cllrs S. Burnett and C. Jessop - closing date 16/09/16
 22/08/16 – OVW – Flood & Coastal Erosion Comm. Consultation – pass to Cllr. C. Jessop – to respond by 03/11/16.
 22/08/16 – Cllr. C. Jessop – Syringes on South Pembs beaches. Noted.
 23/08/16 – OVW – Wales Remembers 1914 -18.
 30/08/16 – PAVS – Caring Communities Innovation Grant.
 01/09/16 – OVW – Natural Resources Bulletin No.8.
 07/09/16 – Planed – Rural Community Development Funding.
 09/09/16 – PCC (Jenny Capito) – Code of Conduct Action – Members proposed that the Clerk advise that they would advertise the adoption of the revised Code in Peninsula Papers. Herbrandston Clerk will be arranging a joint meeting in Dale Hall on the Code of Conduct. Noted.

Other Correspondence

Hywel Dda University Health Board -August 2016 – “Big Conversation Workshops” - local one at Pembroke Town Hall on 12/09/16. Noted.
 Pembrokeshire Housing – Annual Report 2015/16 received.
 Eluned Morgan - Regional Assembly Member (Mid & West Wales) – Contact details. Noted.
 Clerks & Councils Direct – September 2016, Issue 107 - see article on Pages 10-12 – Section 137 of the local Govt. Act 1972.

5) Planning Matters

- a) NP/12/0179 – Refurbishment of Barn, Square Farm, Marloes. The Clerk read out an e-mail dated the 6th September received from PCNPA on this matter. Members expressed great concern to Cllr. Owens (member of the PCNPA Development Committee) on the long delay in PCNP following up the concerns of the Council in a letter e-mailed in March 2016. It was agreed that copies of the relevant correspondence is sent to Cllr. Owens so that he can speak to officers on the matter.
- b) NP/15/0649/CLE – Letter dated the 2nd September received which advised that the Appeal will be on the basis of a Hearing. A further e-mail dated the 6th September advised that a provisional date for the hearing will be 1st January 2017. This date would be a Bank Holiday. Reference number – APP/L5903/X/16/3153984. A further letter dated 6th September gave details of the reason for Refusal and Planning Merits. After discussion, it was agreed that the Chairman and Clerk review the paperwork received to date, and if

- required sent a response before the deadline of 5th October 2016.
- c) NP/16/0255/FUL – Planning Permission dated the 20th July 2016 received.
 - d) NP/16/0425/FUL - NP/16/0425/FUL - Runwayskiln (former Youth Hostel) - Conversion of Youth Hostel(Sui Generis) to Bunkhouse (Sui Generis),holiday let (C3), cafe (A3),managers accommodation (C3) and bed and breakfast (C1), residents car park, engineering operations to site underground LPG tank, new pedestrian passing place, landscaping and associated works. - The Clerk advised that in an e-mail dated 25/08/16, Mr. Tuddenham advised that “We're corresponding with the PCNPA over the points raised and will accept the condition to limit use to cafe and will provide details for disabled parking and renewable energy provision.” Cllr. Jessop had looked at the revised drawings received, and felt that the disabled parking needed to be nearer to the cafe building, and asked that Cllr. Owen consider this as a wheelchair user himself.
 - e) NP/16/0476/OBS – Removal of Public Payphones – Marloes Village. It was noted that the payphone in Marloes Village was one of many phones across Pembrokeshire being proposed for closure/removal by BT. After discussion, it was agreed that the Clerk write objecting to this proposal, highlighting the following as reasons for this objection:-
“The mobile phone service is very variable in provision within the village, and this involves most of the service providers.
The phone is available for use by many foreign visitors who may not be able to use their mobile phone, and will have no immediate alternative if they have travelled into the village from elsewhere.
The kiosk is situated alongside the only bus shelter in the village, and close to the main terminus for the Puffin, Service and School buses. The Puffin Service brings in many visitors over the summer months who are walking in the area, visiting Skomer etc. Users of these services are all potential users of this phone if the need arises.
Alongside the kiosk is a Defibrillator, and any users of that facility are asked to dial 999 before the device is used. The Council has been advised by the local defibrillator group that they will also be objecting to the removal of this kiosk.”
(The above was included in the letter sent to PCNPA)
 - f) LDP Replacement – noted that an e-mail had been received dated the 23/08/16 which referred to several documents. In particular there was reference to the Candidate Sites to be included in the LDP process – Details of this to be put in Peninsula Papers – to respond by the 24th November.
 - g) Planning Policy Wales Consultation – Cllr. Jessop has considered this paper, and the enclosed questionnaire. There is a link between planning and Well-Being. Clerk to forward to Cllr. Burnett.
 - h) PCNPA meeting at Dale Coronation Hall – 28/09/16 – This is not a planning meeting, and it is open to the public. Coastlands Local History Group have been asked to put on a display covering the local area. Noted.

6) Financial Matters

- a) Clock Tower – Painting of the Louvres. Details were given of a quote for painting received from D. J. J. Howells & Sons. After discussion, it was agreed that Cllr. Smithies discuss the details with Mr. Howells, and report to the next meeting.
- b) Lloyds Bank – Banking Mandate. Further papers have been received, as well as a telephone call. Agreed that Cllr. Burnett as one of the two signatories attempt to settle the outstanding issues.
- c) Audit 2015/16 – Letter received dated the 16th August which confirmed that an unqualified audit report had been issued by the Auditor General for Wales. However points were raised with regard to the Internal Auditor Engagement Letter and the Internal Auditor Appointment Minutes – both new processes for this year. Clerk advised that there would be no problem in having this in place for next year. The In-Year Monitoring Process would involve more work, and for the number of transactions by the Council was probably excessive monitoring. Cllr. Burnett volunteered to produce a spreadsheet for the Clerk to use which should hopefully simplify the procedure. The last point referred to a blank section for a date which has now been noted. Mrs. Evans advised that she had received one telephone query with relation to additional bank statements which she had forwarded that day, and received a call the next day to say the papers had been referred on for formal review. Mrs. Evans also advised that a letter had been received from Grant Thornton which advised that the charge for the audit this year will be £140 plus VAT. Last year the charge by BDO Auditors had been £80 plus VAT. The fees are now based on the amount of work undertaken not a fixed rate. Clerk to write objecting to this charge, and copy the letter to the AM and to One Voice Wales, as this amounts to a 70% increase.

7) Urgent Matters, if any –

- a) Beach Clean, Marloes Sands - 31st December 2016. Noted.
- b) Rubbish Problems – top end of Marloes village. Some holiday homes and holiday-lets households are putting rubbish out on the wrong days – rubbish is strewn around causing a nuisance for neighbours. After discussion, it was agreed that this problem is highlighted in Peninsula Papers, and that if necessary the addresses of problem households will be passed to the County Council. It is possible that some of these households should have a business contract in place for disposal of their waste.
- c) Bushford Cottage – Mr. Morgan asked if Cllr. Owens could report a dropped drain at the entrance to this property – on the B4327 – half mile

- beyond Tavernputt Crossroads.
- d) Passing Bays – Stembridge – Mr. Morgan asked if passing bays in this area could be provided. He was advised that the Community Council had previously asked for this provision, but only two bays had been provided between Mullock Bridge and Stembridge – lack of funds had prevented more being provided.

There being no other business the Chairman closed the meeting. The next meeting of the Council will be held on Monday 10th October 2016.