

Minutes of the Meeting of Marloes & St. Brides Community Council held on  
Monday 14<sup>th</sup> November 2016 at Marloes Village Hall

Present:- Cllr. S. Twidale (Vice-Chairman), together with Cllrs. C. Jessop, P. Smithies and L. Beal

- Mrs. Y. C. Evans - Clerk to the Council

Apologies were received from Cllrs. S. Burnett and W. Richards, also County Cllr. R. Owen.

- 1) Minutes - The minutes of the October meeting having been circulated to members, were approved subject to one amendment (see 2a), on the proposal of Cllr. Jessop, seconded by Cllr. Smithies.
- 2) Matters Arising
  - a) Police Matters – Noted the next surgery at St. Ishmaels Nurseries will be held on Thursday 17<sup>th</sup> November.
  - b) County Council – Highways.

Signs, Martins Haven – Work undertaken, and also the Marloes toilet signs.  
Bulford Cottage – Dropped drain reported, but action still outstanding.  
Glebe Lane Road Surface – Clerk advised that she had received a complaint about the surface on parts of the Lane – Cllr. Owens to be advised.  
Mullock Bridge junction - Flooding to be reported to Cllr. Owens.  
20mph - Cllr Owen to be asked to speak to Ben Blake about this request, to see if this work would be undertaken in the Spring. It may be possible to seek grant support to secure the funding for the 20mph limit.
  - c) Clock Tower/St Brides Castle – Clerk has spoken to Mrs. Rees. Mr. Burgess will be in Pembrokeshire on holiday, so may not be available to speak to, and it is limited what help can be offered.
  - d) Burial Ground – See item below.
  - e) Phone/Broadband Issues. No further information at present.
  - f) Marloes Leaflet – 5000 copies are being printed. It is intended to launch the leaflet in January. Noted.
  - g) Children's Notice Board – Work yet to be undertaken.
  - h) Parking, St Brides – The former Ranger, Haydn Garlick has suggested that the Council invite the new Ranger to a meeting of the Council in the New Year to discuss this and other matters.
  - i) Summer Play provision – Letter yet to be written.
  - j) Apple Day, 16<sup>th</sup> October – Not as well attended as last year – rain had affected attendance, and made parking difficult.

- k) Drones – Clerk still to write to PCNPA and copy to County Cllr. Owens.
- l) Rubbish Problems – Some black bag rubbish is being placed alongside the bins in Marloes Sands car park. Noted that commercial properties have to make other arrangements.
- m) Code of Conduct - Jenny Capitaio(PCC) – See item below. A report was given on the training session held at Herbrandston Church Hall, and the Clerk circulated relevant papers
- n) IRPW Consultation – Clerk to check what action by the Council may be required.

### 3.Community Issues

- a) Town Meadow Opening – 17/10/16.

The Clerk, and Cllrs. Jessop and Beal reported verbally on the event. Report by Cllr. Beal and also a photograph in Peninsula Papers. On the day it was realised that two of the properties had been allocated outside the agreed criteria. The Clerk had been advised that this was because no suitable local applicants had been available who would meet housing allocation procedures.

Visibility at Junction with main Road – Clerk had spoken to Mr. Richards, PCNPA who advised that no discharge of the condition would be required. The corner would remain in Pembrokeshire Housing ownership after completion of the contract, and it would be expected that the work undertaken by the contractor would be maintained by the site owner. PCNPA could follow this up in future if necessary.

Field Entrance – Noted that the old field access had been closed up, and a new access opened, and a hedge is being constructed around the site. Noted also that a “swath” is being constructed to enable surface water disposal to be sustainable.

- b) Clock Tower - See item below reference the painting of the louvres. Cllr. Smithies had installed red filters over the lights so that the Tower could be illuminated appropriately in Remembrance Week.
- c) Burial Ground – The Clerk read out the letter dated 26/10/16 from Mr. James Allen, Superintendent and Registrar. He advised that the County Council has no statutory duty to help, and also that the County Council has other burial areas which local residents can apply to use – the nearest being in St. Ishmaels. It was agreed that this information is put into Peninsula Papers, and also referred to the Church Parochial Council. The Archdeacon, Dennis White (a previous Vicar) has advised that up to now all residents rather than just parishioners have been eligible to be

buried in the churchyard. Second burials as well as interment of ashes will still be possible.

- d) St. Brides Phone Box – Clerk yet to check if the box has been repaired.  
The defibrillator at Pearson farm gate will be in place shortly.

#### 4) Correspondence

- a) E-Mail Letters– See list below.

11/10/16 – Planning Aid – Training offered in Narberth. Noted.  
11/10/16 – OVW – Welsh Treasury News – new taxes in 2018.  
13/10/16 – PAVS – Funding Fair & AGM – 15/11/16.  
13/10/16 – OVW – Annual Report.  
14/10/16 – OVW – Training Courses - £35 per session.  
17/10/16 – OVW – Conference - Report from the Housing Minister – eight proposals to build resilience and renewal in Community & Town Councils.  
17/10/16 – OVW – National Infrastructure for Wales – consultation paper Aiming to provide “independent & expert advice on strategic infrastructure needs and priorities over the next 5-30 years”  
17/10/16 – OVW – Community Energy Wales update – October – Circulated.  
19/10/16 – OVW - Wales Audit Office Newsletter.  
26/10/16 – OVW – Consultancy Services available.  
27/10/16 – OVW – Latest News – Well Being is frequently mentioned.  
31/10/16 – OVW – Review of National Standards - Community Health Councils.  
31/10/16 – Ageing Well Walking Survey for Neighbourhoods.  
01/11/16 – Skomer MCZ – Minutes from April 2016 meeting.  
02/11/16 – PACTO – Lets Talk Transport – 25/11/16 at Letterston.  
03/11/16 – OVW – Innovative Practice National Awards 2017.  
04/11/16 – OVW – Wales Remembers 1914-18 Programme for 2017.  
04/11/16 – OVW – WG new Welsh Language Strategy – consult until 30/11/16.  
10/11/16 – OVW - Talking Futures Generations Report.  
11/11/16 – OVW – Hywel Dda 2017-18 – Questionnaire.  
14/11/16 – OVW – Peer Networking & Lead with Confidence Workshops – Diversity in Democracy Project.  
The above were all noted – see items below:-  
07/11/16 – NRW Update from Sue Burton - Bait Digging Code update – moving towards a Bye-law. Noted.  
07/11/16 – PCC (Jenny Capitaio) – Bus Survey consultation – this has been distributed to bus passengers.  
10//11/16 – Cllr. Jessop/Skomer MCZ – Report of Illegal Scallop Dredging off Skomer. Clerk to ask Paul Davies AM about follow up action by Sea Fisheries.

## Other Correspondence

PCC – 18/11/16 – Christmas Refuse Collection - no changes to this area.  
Clerks & Councils Direct – Issue 108, November 2016 received.

### 5) Planning Matters

- a) NP/12/0179 – Refurbishment of Barn, Square Farm, Marloes. - Clerk read out the letter from PCNPA Monitoring Officer apologising to the Council for the protracted manner in which this had been dealt with over many months. Advised the applicant had now been asked to submit a retrospective planning application within three months, or further action would be considered. Response noted.
- b) NP/15/0649/CLE – Agreed that the Council is represented at the Appeal Hearing by Cllr. Smithies and the Clerk – Cllr. Jessop to be a reserve. Noted that Cllr Twidale declared an interest in this matter. Clerk had been given a link to access all the documents submitted for the Appeal.
- c) NP/16/0425/FUL - NP/16/0425/FUL - Runwayskiln (former Youth Hostel) - Conversion of Youth Hostel(Sui Generis) to Bunkhouse (Sui Generis),holiday let (C3), cafe (A3),managers accommodation (C3) and bed and breakfast (C1), residents car park, engineering operations to site underground LPG tank, new pedestrian passing place, landscaping and associated works. Cllr. Owens had advised that disability access would be dealt with under Building Regulations, and he had agreed to attend a site meeting to identify the best solution. Clerk had received notification the day after the last meeting that this application was going before the next Planning Committee in light of the Councils objections. It was agreed by members, that Cllr. Jessop would attend the meeting and speak with reference to the planning use of the proposed Cafe. The report to Committee did not clearly state that no retail would be permitted. Cllr. Jessop's arguments were accepted by the Committee, and the National Trust were in agreement. Members approved the action taken by Cllr. Jessop.
- d) PCNPA LDP – Clerk referred to the e-mail update which had been overlooked at the last meeting. Several documents had been issued for consultation:- Annual Monitoring Report Update, Planning Obligations, also Regionally important Geodiversity Sites. Cllr. Jessop thought that the Council would have no comment to make on the last document.
- e) PCNPA – 21/10/16 – Updates on local Development Land Allocations and larger development sites in the National Park. Noted that the Town Meadow is recorded as “Eight Affordable Houses completed” - does not record that this is an Exception Site.
- f) NP/16/0594/FUL – Crabhall – Conversion of building etc. Members

recollected that in the previous application their main concern was about the access/exit from the site. After consulting the new plans, members agreed that this should still be their main concern, and it be lodged as an objection. It was noted that changes had been made, and there was a section concerned with affordable housing, and how this commitment could be met. Clerk to circulate the previous letter to inform members.

## 6) Financial Matters

- a) Clock Tower – Painting of the Louvres – Cllr. Smithies yet to see Mr. Howells.
- b) Lloyds Bank – Banking Mandate. Letter dated 10/10/16 received which advised that the Council's records had been updated.
- c) Audit 2015/16 – The Clerk advised that a letter had been sent to Grant Thornton on the 17<sup>th</sup> October in relation to the projected audit fee for this year. This had been copied to Paul Davies AM, the Wales Audit Office and One Voice Wales, and responses had been received from all of them. However no response has been received from the auditor.
- d) Financial Review/Donations - Members agreed on the proposal of Cllr. Jessop, seconded by Cllr. Twidale that the following donations be made:- Churchyards - £40 each; Peninsula Papers - £50; Samaritans - £20; Paul Sartori - £10; Royal British Legion - £20. A payment was also approved to PCC of £30 to cover the contribution to the joint advert in connection with the revised Code of Conduct. Cllr. Smithies objected to this payment being made. The advert was in the Western Telegraph on 09/11/16. It was agreed that the donation towards the Village Hall be deferred to the next meeting to allow Cllr. Twidale (Council's representative on the Hall Committee) to find out the present cost of the Hall Insurance.
- e) Clock Tower Electricity Supplier – Ebico – October 2016 – Letter about their standards and commitments received.

## 7) Urgent Matters, if any –

- a) Parking, Gaylane Terrace – Members advised that some residents are having difficulties parking alongside the Terrace, as there is limited off-street parking. It was understood that there may be a major refurbishment of the two empty properties, and possibly improvements to the parking could be done in advance of this project. Clerk to refer the matter to County Cllr. Owens.
- b) Carol Singing – see entry in Peninsula Papers.

There being no other business the Chairman closed the meeting. Members agreed with a request from the Clerk that the next meeting is held on Monday 5<sup>th</sup> December – Cllr. Smithies presented his apologies. It was noted that the January meeting would be on Monday 9<sup>th</sup> - details to be put in the next newsletter as it covers two months.